· · ·				HIS RFQ X IS IS NOT A SMALL BUSI						1	E OF PAGES	
				information av	ailable @	website htt	p://www.epa				1	7
1. REQUEST NO.       2. DATE ISSUED         RFQ-TX-06-00012       12/06/2005				3. REQUISITION/PURCHASE REG PR-TX-06-00086			JEST NO.	UI	4. CERT. FOR NAT. DEF. UNDER BOSA REG. 2 AND/OR DMS REG. 1			NG
5a. ISSUED B	00 11 71		Mail Dro	pp: 6MI	D-RP	6. DELIVER BY (Date)						
		EMENT SECT SS AVENUE, S		0					02/05/2006			
	DALLAS		5202 2733					7. DI	ELIVERY			
Name	5	b. FOR INFO	RMATION	CALL: (No col					X FOB DESTINATION OTHER (See Sci			HER e Schedule)
DIANE TER	RRY			(214) 665-65		PHONE NUMBER Fax: (214) 665-2146			9. DESTINATION			
			8. T						a. Name of Consignee US EPA ATTN: TRICIA GRICE FACILITIES			Mail Drop: 6MD-AF
a. Name PUB	LIC EDI TO C	OLUMBUS N	EP.	b. Company	PUBLIC	b. Street Address				JILI I I I I	OIVID-AF	
c. Street Addr	ess N/A					1445 ROSS AVENUE, SUIT				ITE 1200		
						c. City DALLAS				, W.H		
d. City COL	.UMBUS		e. Sta	e. State OH f. Zip Code			d. State TX		ate TX	e. Zip C	e. Zip Code 75202 - 2733	
ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date)  12/00/2005 quote, please so indicate on Government to pay any cost supplies or services. Suppli				ate on this ny costs in Supplies attached to	lest for information, and quotations furnished are not offers. If you are unable to a this form and return it to the address in Block 5A. This request does not commit the ts incurred in the preparation of the submission of this quotation or to contract for lies are of domestic origin unless otherwise indicated by quoter. Any representations and to this request for Quotations must be completed by the quoter.							
				DULE (Includ	le applica	able Federa	· · · · · · · · · · · · · · · · · · ·		<del></del>			
ITEM NO. (a)		S	UPPLIES/S (b)	SERVICES )			QUANTITY (c)	UNIT (d)	UNIT PRIC	E	AMOUI (f)	NT
1	FULL SERVICE MAINTENANCE FULL SERVICE MAINTENANCE AGREEMENT FOR THE JANUARY 01/ 2006 THRU DECEMBER 31/ 2006, I FOLLOWING EQUIPMENT: 1. Sharp SF2022 Ser 56614905, ID 5228-7733, includes parts, 30,000 images per quarter. EPA General Sto Griggs Rd., Houston Texas 77021. 2. Canor Copier SN NNY19776 ID 5207-5878, includes maintenance and consumables except paper a staples. Quarterly copy allowance is 30,00 includes digital connected support. 3. Or line 2 @ \$0.03 Each 4. Canon IR 3300N cop: NSF01004 ID 5220-1367 and SN NSF00937 ID 9 1368, includes all maintenance and consume except paper andstaples, quarterly copy al 45,000 copies each. includes digital conne support. 5. Overages for line 4 @ \$0.011 I Canon IR 400N copier SN NSG00546 ID 5220- includes all maintenance and consumables of paper and staples. Quarterly copy allo				06, FOR 2 Serial 2 Serial 3 Store, 1 about 1 Store, 2 Serial 3 Ser	THE 1 # or & , 5330 R 330 l copies, ages for s SN 0 - ees wance is ed h. 6. 1,	4	EACH				
a.10 Calendar Days (%				ays (%)	b.20 Cale	ndar Days (%	6) <sub>.</sub>  c.30	Calendar Da	ys (%)	d. Cale	endar Days Percent	
<b>/</b>				are not	atta <b>c</b> hed.					, tumber	ercent	
				14.	14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION  15. Date Of Quotation							
					_				16. SIGNER			
c. COUNTY				a. I	a. NAME (Type or Print)  b. TELEPHON							
d. CITY e. STATE f. ZIP CODE				c. 1	c. TITLE (Type or Print)  Area Code  Number							
		3.0.										

#### CONTINUATION 2 **DATE ISSUED** REQUEST NO. REQUISITION/PURCHASE REQUEST NO. PR-TX-06-00086 RFQ-TX-06-00012 12/06/2005 SUPPLIES/SERVICES QUANTITY UNIT **UNIT PRICE AMOUNT** ITEM NO. (b) (d) (e) (f) (a) FULL SERVICE MAINTENANCE (continued) wance is 45,000 copies, includes digital connected support. Canon Copiers **EACH** 7. Overages for line 6 @ \$0.011 Each. 8. Canon IR 550 copier located at the Houston Lab, SN NNT27127 ID5294-9412, includes all maintnenace and consumables except paper and staples, quarterly copy allowance is 60,000 copies. includes digital connented support. 9. Overages @ \$0.01045 Each. 10. Canon IR 330N copiers SN"S NSF01468 ID 5220-1518, NSF01482 ID 5220-0082, NSF04175 ID 5220-0064, NSF00306 ID 6192-1822. includes all maintenance and consumables except paper and staples. quarterly copy allowance is 30,000copies for each copier. includes digital connected support. 11. Overages for line 10 @ \$0.10285. 12. 5 Canon IR 7200 copiers, includes all maintenance and consumable supplies except paper and staples, digital connected support included. Copy allowance is 600,000 copies quarterly combined for all machines. 3 EACH Overages 1 SN MP401434 ID 5207-5855, SN MPV01101 ID 5207-5856, SN MPV00986 ID 5207-5857, SN MPV01206 ID 5207-5859, MPV01226 ID 5207-5858. 13. Overages for line 12 @ \$0.0088. 14. Canon color copier/printer model 2058 serial # MQF00797 ID 5207-5860, to include all maintenance, repair items and consumable supplies. digital connected support inclided. Excludes paper and staples 15,000 color copies included per quarter. 15 Full service maintenance agreement including toner, digital connected suppoet service for a canon IR 105 SN MND03054 ID 5272-1400. Base 750,000 copies each quarter included. digital connected support. 16. Overages for line 16 @ \$0.0056 each. 17. full service maintenance agreement including toner, digital connected support service for a canon IR 2200, SN MRH00508 ID 5207-5867. Base of 15,000 copies quarterly. 18. Overages for line 17 @ \$0.0156. **EACH** Canon Copiers 19. Allowance for color overages @ \$0.077 Each. 20. Full service maintnenance agreement including toner, for a canon IR 7200, SN MMF07643 ID 6196-9478 and a canon IR 5020 SN JCT12965 ID 6196-9470. Copy allowance is 135,000 copies per quarter combined. 21. Overages for line 20 @ \$0.0088 Each. Please Email all questions or concern to Diane Terry @ terry.diane@epa.gov 5 Overages for line 4 @ \$0 1 **EACH** Overages for line 4 @ \$0.011ea. Canon IR 400n copier SN 4 **EACH** 6 Canon IR 400n copier SN NSG00546 ID 5220-1371 Includes all maintenance and consumables except paper and staples. Quarterly copy allowance is 45,000 copies. Includes digital connected support. Overages for line 6@ \$0. **EACH** Overages for line 6@ \$0.011 each Canon IR 550 copier loca **EACH** 8 Canon IR 550 copier located at the houston lab. NNT27127 ID 5294-9412 Includes all mainteance and consumables except paper and staples. Quarterly copy allowance is 60,000 copies. Includes digital connected support

REQUEST FOR QUOTATION-

PAGE NO.

# PAGE NO. **REQUEST FOR QUOTATION-**CONTINUATION 3 **DATE ISSUED** REQUEST NO. REQUISITION/PURCHASE REQUEST NO. PR-TX-06-00086 RFQ-TX-06-00012 12/06/2005 SUPPLIES/SERVICES ITEM NO. QUANTITY UNIT **UNIT PRICE AMOUNT** (a) (b) (c) (d) (e) (f) 9 Overages @ \$0.01045 ea. 1 **EACH** Overages @ \$0.01045 ea. 10 Canon IR 330n copiers sn **EACH** Canon IR 330n copiers sn's: NSF01468 ID 5220-1518 , NSF01482 ID5220-0082, NSF04175 ID 5220-0064, NSF00306 6192-1822. Includes all maintenance and consumables except paper and staples. Quarterly copy allowance is 30,000 copies for each copier. Includes digital connected support. 11 Overages for line 10 @ \$ 1 **EACH** Overages for line 10 @ \$0.10285 12 5 CANON IR 7200 COPIERS, **EACH** 5 CANON IR 7200 COPIERS, INCLUDES ALL MAINTENANCE, AND CONSUMABLE SUPPLIES EXCEPT [ 13 OVERAGES FOR LINE 12 @ \$ **EACH** OVERAGES FOR LINE 12 @ \$0.0088 FOR A CANON COLOR COPIER 14 4 **EACH** FOR A CANON COLOR COPIER/PRINTER MODEL 2058 SERIAL #MQF00797 ID 5207-5860 TO INCLUDE ALL MAINTENANCE, REPAIR ITEMS AND CONSUMABLE SUPPLIES. DIGITAL CONNECTED SUPPORT INCLUDED.. EXCLUDES PAPER AND STAPLES

## REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (Oct 2000)
(a) (1) The North American Industry Classification System (NAICS) code for this acquisition is 811 (insert NAICS code).
(2) The small business size standard is (insert size standard).
(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.
(b) Representations. (1) The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.
(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.
(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it is, is, is not a women-owned small business concern.
(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that itis,is not a veteran-owned small business concern.
(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it is, is not a service-disabled veteran-owned small business concern.
(c) Definitions. As used in this provision
"Service-disabled veteran-owned small business concern" (1) Means a small business concern (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse of permanent caregiver of such veteran.
(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).
"Small business concern", means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.
"Veteran-owned small business concern" means a small business concern (1) Not less than 51 percent of which is owned by one or more veterans(as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and (2) The management and daily business operations of which are controlled by one or more veterans.
"Women-owned small business concern", means a small business concern- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and (2) Whose management and daily business operations are controlled by one or more women.
(d) Notice.  (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.  (2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall
<ul> <li>(i) Be punished by imposition of fine, imprisonment, or both;</li> <li>(ii) Be subject to administrative remedies, including suspension and debarment; and</li> <li>(iii) Be ineligible for participation in programs conducted under the authority of the Act.</li> <li>(End of provision)</li> </ul>
TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

(a) Definitions.

## REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

\*Taxpayer Identification Number (TIN),\* as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

- (b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.
- (c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).
[] TIN:
[] TIN has been applied for.
[] TIN is not required because:
[] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade o business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
[] Offeror is an agency or instrumentality of a foreign government;
[] Offeror is an agency or instrumentality of the Federal Government.
(e) Type of organization.
[] Sole proprietorship;
[] Partnership;
[] Corporate entity (not tax-exempt);
[] Corporate entity (tax-exempt);
[] Government entity (Federal, State, or local);
[] Foreign government;
[] International organization per 26 CFR 1.6049-4;
[] Other
(f) Common parent.
[] Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
[] Name and TIN of common parent:
Name
TIN

### Additional Clause(s):

#### EP-S

#### 99-1

## Compliance with Veterans Employment Reporting Requirements (OCT 98)

The following soliciation provision applies to Request for Quotes at \$25,000 or over.

- (a) The Offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212 (d) (i.e. the VETS-100 report required by the Federal Acquisition Regulation clause 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era), it has [], has not [] submitted the most recent report required by 38 U.S.C. 4212 (d).
- (b) An Offeror who checks he "has not" may not be awarded a contract until the required reports are filed. (31 U.S.C. 1354)

#### **EPAAR**

## 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 00)

COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 2000)

- (a) Definition. Information Resources Management (IRM) is defined as any planning, budgeting, organizing, directing, training, promoting, controlling, and managing activities associated with the burden, collection, creation, use and dissemination of information. IRM includes both information itself, and the management of information and related resources such as personnel, equipment, funds, and technology. Examples of these services include but are not limited to the following:
- (1) The acquisition, creation, or modification of a computer program or automated data base for delivery to EPA or use by EPA or contractors operating EPA programs.
- (2) The analysis of requirements for, study of the feasibility of, evaluation of alternatives for, or design and development of a computer program or automated data base for use by EPA or contractors operating EPA programs.
- (3) Services that provide EPA personnel access to or use of computer or word processing equipment, software, or related services.
- (4) Services that provide EPA personnel access to or use of: Data communications; electronic messaging services or capabilities; electronic bulletin boards, or other forms of electronic information dissemination; electronic record-keeping; or any other automated information services.

### **EPAAR**

## 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (II) (OCT 00)

- (b) General. The Contractor shall perform any IRM related work under this contract in accordance with the IRM policies, standards and procedures set forth in this clause and noted below. Upon receipt of a work request (i.e. delivery order or work assignment), the Contractor shall check this listing of directives (see paragraph (d) for electronic access). The applicable directives for performance of the work request are those in effect on the date of issuance of the work request.
- (1) IRM Policies, Standards and Procedures. The 2100 Series (2100-2199) of the Agencys Directive System contains the majority of the Agencys IRM policies, standards and procedures.
- (2) Groundwater Program IRM Requirement. A contractor performing any work related to collecting Groundwater data; or developing or enhancing data bases containing Groundwater quality data shall comply with EPA Order 7500.1A Minimum Set of Data Elements for Groundwater.

## **EPAAR**

## 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (III) (OCT 00)

- (3) EPA Computing and Telecommunications Services. The EnterpriseTechnology Services Division (ETSD) Operational Directives Manual contains procedural information about the operation of the Agencys computing and telecommunications services. Contractors performing work for the Agencys National Computer Center or those who are developing systems which will be operating on the Agencys national platforms must comply with procedures established in the Manual. This document may be found at: http://www.epa.gov/docs/etsdop/.
- (c) Printed Documents. Documents listed in (b)(1) and (b)(2) may be obtained from:

U.S. Environmental Protection Agency
Office of Administration
Facilities Management and Services Division
Distribution Section
Mail Code: 3204
Ariel Rios Building
1200 Pennsylvania Avenue, N.W.
Washington, D.C. 20460
Phone: (202) 260-5797

(d) Electronic Access. A complete listing, including full text, of documents included in the 2100 Series of the Agencys Directive System is maintained on the EPA Public Access Server on the Internet at http://epa.gov/docs/irmpoli8/.

\*\*\*\*end of clause\*\*\*\*

#### **EPAAR**

# 1552.233-70 NOTICE OF FILING REQUIREMENTS FOR AGENCY PROTESTS (JUL 99)

Agency protests must be filed with the Contracting Officer in accordance with the requirements of FAR 33.103(d) and (e). Within 10 calendar days after receipt of an adverse Contracting Officer decision, the protester may submit a written request for an independent review by the Head of the Contracting Activity. This independent review is available only as an appeal of a Contracting Officer decision on a protest. Accordingly, as provided in 4 CFR 21.2(a)(3), any protest to the GAO must be filed within 10 days of knowledge of the initial adverse Agency action.

FAR	52.219-1 SM	ALL BUSINESS PROGRAM REPRESENTATIONS (OCT 00)	
	Small Business Pro	gram Representations	
	(a)(1) The North Amthis acquisition is	erican Industry Classification System (NAICS) code for [insert NAICS code].	
	(2) The small busine	ss size standard is [insert size standard].	
	in its own name, oth	ss size standard for a concern which submits an offer er than on a construction or service contract, but rnish a product which it did not itself manufacture,	
	(b) Representations it * is, * is not a sma	(1) The offeror represents as part of its offer that I business concern.	
	concern in paragrap for general statistica	the offeror represented itself as a small business in (b)(1) of this provision.] The offeror represents, I purposes, that it * is, is * not, a small less concern as defined in 13 CFR 124.1002.	
	concern in paragrap	the offeror represented itself as a small business  n (b)(1) of this provision.] The offeror represents as  * is, * is not a women-owned small business concern.	
FAR	52.219-6 NO	TICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUL 96)	
		TOTAL SMALL BUSINESS SET-ASIDE (JUL 1996)	
	(a) Definition.		
	not dominant in the standards in this so that are not smallbu (2) Any award resul (c) Agreement. A sr items manufactured possessions, the Co procurement is pro-	sern, as used in this clause, means a concern, including its affiliates, that is independently owned and operated, field of operation in which it is bidding on Government contracts, and qualified as a small business under the size (citation. (b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns siness concerns shall be considered nonresponsive and will be rejected. In this solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be made to a small business concern. In the solicitation will be rejected. In this solicitation will be made to a small business concern. In the solicitation will be rejected. In this solicitation will be made to a small business concern. In this paragraph does not apply in connection with construction will be rejected. In this solicitation will be rejected	
		(End of clause)	
		A LPC I T I O PC	
		Additional Terms and Conditions	
means accurate twentieth and to	ered or electronic and ely processing date/ti venty-first centuries,	l authorization system delivered under this contract is warranted to be Year 2000 compliant. Year 2000 complian me data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the and the years 1999 and 2000 and leap year calculations, when used in accordance with the product documentation that all products used in combination with the contractor's product properly exchange date data with it.	
External Note Additional info		website http://www.epa.gov/region6/rfq.	

15. Full service maintenance agreement including toner, digital connected support service for a Canon IR 105 SN MND03054 ID 5272-1400. Base 750,000 copies	4	
each quarter included. Digital connected support		
16. Overages for line 16 @\$0.0056 each.	1	
17. Full service maintenance agreement including toner, digital connected support service for a Canon IR 2200, SN MRH00508 ID 5207-5867. Base of 15,000 copies quarterly.	4	
18. Overages for line 18 @\$0.0156	1	
19. Allowance for color overages @\$0.077EA and an allowance for all black images @\$0.0154ea. for line 14.	. , 1	
20. Full service maintenance agreement including toner, for a Canon IR 7200, SN MMF07643 ID 6196-9478 and a Canon IR 5020 SN JCT12965 ID 6196-9470.  Copy allowance is 135,000 copies per quarter combined.	4	
21. Overages for line 21 @\$0.0088 ea.		1
Total this page: \$45,332.00		